We ask that parents advise the College of any changes to their address, email and telephone contact details.
Enrolment Fee

Parents/guardians may enrol a student by completing an Application Form and paying a fee of $132 (includes GST). This fee covers administrative costs and is non-refundable. On payment of the Application Fee, names are then placed on our wait list. Completion of the form and payment of the fee does not guarantee admission of a student to a place at the College.

An administration fee applies to all credit card payments (see payment method for details).

Endowment Fee

Confirmation of a student’s place in the College follows the completion of an Enrolment Form, the successful completion of an interview and the payment of a non-refundable Endowment Fee. The Endowment Fee is charged at the following rates:

First child – 25% of the annual Year 12 Tuition Fee applicable at the time of payment.

Second sibling – 12.5% of the annual Year 12 Tuition Fee applicable at the time of payment.

Third and later siblings – no fee.

Entry at Year 11 – 12.5% of the annual Year 12 Tuition Fee applicable at the time of payment.

Entry at Year 12 – 6.25% of the annual Year 12 Tuition Fee applicable at the time of payment.

By signing the Enrolment Form, parents or guardians have agreed to be jointly and severally liable for all fees and other payments. Any request to vary this agreement must be made in writing, by all signatories, to the Director of Business and Administration. Any variation must be agreed to by the College.

An administration fee applies to all credit card payments (see payment methods for details).

Family Fee Concessions

Tuition Fee concessions are offered as follows:

- First child – no concession applies
- Second sibling attending concurrently – 10%
- Third sibling attending concurrently – 15%
- Fourth sibling attending concurrently – 20%
- Fifth and subsequent sibling/s attending concurrently – 25%

Concessions apply only to Tuition Fees and are assigned to the younger sibling/s.

Payment Methods

- Cash: In person at the Accounts Department (adjacent to Senior School Reception).
- BPAY: Via internet banking. Details of the biller code and reference number appear on your statement.
- Cheque: Make payable to “All Saints’ College” and attach to your remittance advice.
- Credit Card: We accept Visa, Mastercard and American Express cards. An Administration Fee of 0.75% applies to Visa and Mastercard and 1.5% for American Express.

NB: This fee will be waived if the discounted Annual Fee option is chosen and the fees are paid by the due date.

Direct Debit: Automatic payments can be made from a nominated bank account or credit card by completing a Direct Debit Request form - available from the Accounts Department. An Administration fee applies to credit card payments made via this method.

### Payment Options for 2017 including Year Level, Outdoor Learning and Information Technology Charges

All Saints’ College offers families three different options by which to pay their fees and charges. These are:

**Option 1**
- One only
- 15th of February
- 15th May

**Option 2**
- Three Instalments
- 15th of February
- 15th May
- 15th of August
- 15th of each month
- Feb to Nov

**Option 3**
- Ten Instalments
- 15th of February
- 15th May
- 15th of August
- 15th of each month
- Feb to Nov

Pre-Kindergarten $2,245 $205 N/A N/A
Kindergarten 4 Days $8,940 $500 N/A $100
Pre-primary $11,170 $450 N/A $100
Year 1 $13,710 $475 N/A $120
Year 2 $13,710 $495 N/A $120
Year 3 $13,910 $275 $310 $300
Year 4 $13,910 $275 $440 $300
Year 5 $16,075 $300 $430 $500
Year 6 $16,655 $300 $675 $500
Year 7 $16,775 $385 $785 $700
Year 8 $19,370 $385 $640 $700
Year 9 $21,690 $395 $825 $700
Year 10 $21,690 $395 $850 $700
Year 11 $21,905 $395 N/A $700
Year 12 $21,905 $395 $375 $700
Year 13 $1,890 $250 N/A N/A

* The annual fee is payable irrespective of the student’s date of commencement.

**Year Level, Outdoor Learning and Information Technology Charges for 2017**

The aim of the Year Level Charge is to minimise the requirement for extra amounts of money to be charged during the year. The Year Level, Outdoor Learning and Information Technology Charges will be added to the initial account for Annual fees or as instalments to the Tri-annual or Monthly Statements.

**Full Fee Paying Overseas Students**

Please note that a different fee structure applies to Full Fee Paying Overseas Students. Visit our website or contact the College for details.
Other Charges
Additional charges may apply to optional subjects with high consumable costs.
NB: Most fees and charges are GST free, however, the College reserves the right to charge any GST that may be applicable.

Music Fees
Music Fees for individual tuition consist of 32 x 30 minute lessons. Lessons of different time duration will be charged on a pro-rata basis. Music fees will be $1,370 for the year payable as follows:
- 15 May 2017 (Semester 1) $685
- 15 August 2017 (Semester 2) $685
Instrument Hire $60.00 per Semester.
NB: Year 12 students are charged for Semester 1 and 50% of Semester 2 (ie three terms only).

College Bus Service
The College provides a range of morning and afternoon bus services for our students to and from the College. Whilst these bus services are heavily subsidised by the College, a fee is payable for the use of these services. Students can also access the Transperth bus service to and from the Bull Creek Train station.
Annual Payment can be made via the “Make a Payment” tab on the College website:
Select Events, Activities and Sales “2017 Bus fees” from the drop down menu to complete your payment.
Pay as you travel: Charges will be added to school accounts at the end of each term. (Conditions apply).
Please refer to the College Portal “Travelling on College Bus Services” for further information regarding payment options, charges and routes: www.allsaints.wa.edu.au/enrolments/buses/

Parents and Friends’ Society (P&F)
The Parents and Friends’ annual family membership fee of $70 will be charged on the February account. The P&F uses these funds to enrich the community at All Saints’ College.
Email pandf@allsaints.wa.edu.au for more information.

Voluntary Building Fund (VBF)
This is an optional and tax-deductible payment which families are encouraged to make when paying tuition fees. Tuition fees generally cover just the day-to-day costs (eg salaries and resources) of running a school, therefore schools such as ours benefit from additional sources of financial support. Donations to the VBF contribute to the significant cost of our annual building maintenance program, helping us to ensure, for instance, that our facilities remain of a high standard. In 2015, the generosity of our community to the VBF meant that we were able to enhance the security of our campus. This included the installation of a number of CCTV cameras. In 2016 we were able to enclose our canteen area.
Receipts will be issued for donations to the VBF, to enable a tax deduction to be claimed.

Insurance
Personal accident insurance is provided for all students of the College. Details are available from the Accounts Department.

Responsibility for Breakages/Damages
Payment for any College-owned equipment or property damaged by students, or damage to another student’s property, will be the responsibility of the parents. The College does not accept responsibility for loss or damage to personal effects or College property incurred by students.

Leave
The College does not usually grant leave for holidays during term time. Leave for exceptional circumstances during term time may be obtained by written application to the Principal.

Absence from the College
No reduction of Tuition Fees, Year Level Charges or charges for the Outdoor Learning Program and Information Technology will be made because of absence from the College, as costs incurred in operating the College are not lessened by the absence of individual students.

Late Payment of Fees
Parents who are experiencing difficulty in paying fees by the due date are encouraged to phone the Accounts Department to discuss alternative arrangements for payment.

The College reserves the right to apply a late payment fee of $110 (includes GST) to accounts not paid within 14 days of the due date unless a prior arrangement has been made.
No student may commence a new school term unless outstanding fees have been paid in full, or a prior arrangement has been made.
Applications to participate in College-organised tours may not be accepted unless all outstanding fees have been paid.

The College reserves the right to take legal action for recovery of fees and charges not paid. Any expenses, costs or disbursements incurred by the College in recovering any outstanding fees and charges, including debt collection agency fees and solicitor costs, shall be recoverable by the College.

Where fees are outstanding, the Principal reserves the right to cancel a student’s enrolment unless a prior arrangement has been made and adhered to.

Scholarships and Grants
The College offers a wide range of scholarships which may be subject to examination/audition and interview held in the year prior to the entry year. Please refer to our website for more details at www.allsaints.wa.edu.au/enrolments

Bursaries
Temporary assistance may be available where families experience short-term financial difficulties. If these circumstances arise, you should make an appointment with the Director of Business and Administration in the first instance. Such matters are treated in the strictest confidence.

Secondary Assistance Scheme
The Secondary Assistance Scheme is available to parents of independent secondary students who hold eligible concession cards. It comprises an Education Program Allowance which is paid to the College, and a Clothing Allowance that can be paid to the College or the parent.
Forms are available from the Accounts Department. Applicants need to provide proof of eligibility and an accounts officer needs to sign the form. This must be applied for in first term of each year that the applicants are eligible.
Applications close 7 April 2017.

Out of School Hours Care
All Saints’ College welcomes three to twelve-year-old children to our Out of School Hours Care. The Centre is open every day of term time for Before-School Care, After-School Care and for up to eleven weeks of Vacation Care per year.
Full details of registration, dates, times and charges are available on the website www.allsaints.wa.edu.au/community.

Notice of Withdrawal
The Principal must be given a full term’s notice in writing prior to the withdrawal of a student from the College, or a 25% fee in lieu will apply. If an enrolment is not to continue in 2018, written notice must be given by the beginning of Term 4, 2017, or the 25% fee in lieu will apply.
TERM DATES
2017

Term 1: Tuesday, 31 January – Friday, 7 April 2017
Term 2: Wednesday, 26 April – Friday, 23 June 2017
Term 3: Wednesday, 19 July – Friday, 22 September 2017
Term 4: Monday, 9 October – Thursday, 7 December 2017
Senior School Presentation Ceremony – Friday, 8 December 2017

UNIFORM SHOP
Opening Hours 2017

Monday 7.30am to 11.30am
Wednesday 12.30pm to 5.30pm
Thursday 12.30pm to 5.30pm
Friday 7.30am to 2.00pm

Email: uniform.store@allsaints.wa.edu.au • Phone: 9313 9301