Dear Parent/Guardian

We appreciate your interest in All Saints’ College and look forward to developing a partnership with your family.

Our prime focus is that your child’s experiences at All Saints’ College are happy, stimulating and rewarding and that they take advantage of the opportunities the College offers. There are opportunities for your child to participate in spiritual, sporting, cultural, service, leadership and personal development programs and it is these experiences, combined with the academic curriculum, that we value so much at All Saints’.

All Saints’ College entry levels for enrolment are Pre-Kindergarten and Year 5 in the Junior School and Year 7 in the Senior School. Other year levels of entry may be considered subject to an existing vacancy.

To assist you in calculating the year in which your child may enter either Pre-Kindergarten, Year 5 or Year 7, please refer to the Entry Year Calculator available on the College website under the Enrolments tab at: www.allsaints.wa.edu.au

For information regarding the position of a student on our enrolment waiting list and the selection process and priorities for entry, please refer to the College Enrolment Policy available on our website.

Parents are encouraged to register an application well in advance of the calendar year of admission for their child as we generally receive more applications than we have places to offer in any given year. Families are selected for interview based on the College Enrolment Policy and interviews are conducted approximately three years prior to the year of admission for Year 7 entry and approximately 12 to 18 months prior to the year of admission for our Pre-Kindergarten and Year 5 entry points.

Please complete the application form for your child and return it with the application fee payment of $132.00 and a photocopy of your child’s birth certificate. If your child is not born in Australia or is not an Australian Citizen, further documentation is required including a photocopy of your child’s and both parents’ passports and a photocopy of current approved Visa Grant Notices.

Written confirmation acknowledging receipt of your application and payment will be posted to you. Please photocopy your completed application form for your records.

Please contact me if I can be of further assistance in the planning of your child’s education, if you would like to have a personal tour of the College or to hear more about the programs we offer.

Kind regards,

Janice Hewett
College Registrar
CONDITIONS FOR ADMISSION
The conditions for admission are that the student abides by the College rules, participates in College activities and that they have the ability to benefit from the educational program offered by All Saints’ College.

MAJOR INTAKE YEARS
Pre-Kindergarten, Year 5, Year 7 and other years as numbers allow.

APPLICATIONS
Although applications may be lodged at any time, parents are encouraged to register an application well in advance of the calendar year of admission.

APPLICATION FEE
An Application Fee is to accompany the Application Form and is non-refundable. Please check the current All Saints’ College Fees & Charges Information and Business Conditions brochure for details.

SCHOOL REPORT
Parents will be asked to produce the most recent academic report and NAPLAN results for their child when they are interviewed for possible acceptance into the College, with the exception for enrolment at Pre-Kindergarten level.

CHANGE OF ADDRESS / ENTRY YEAR
It is your responsibility to notify the College in writing of any changes to address, telephone number or to cancel an application. If a parent wishes to change an application to an earlier or later year, request is to be made in writing.

Every consideration will be given to the request, but it is important that the year for which admission is sought in the first instance should be carefully considered before an application is made. Other commitments may make it impossible to arrange a change to an earlier or later year.

In the event of the College making all reasonable attempts to contact you from time to time, a student’s place on the enrolment list may be cancelled if notification is not provided.

CHANGE OF INTENTION
The College maintains accurate profiles of future student entries and would appreciate early notification of any change of intention.

ENTRY PROCEDURE
A prospective student will be put on the College waiting list upon completion and return of the Application Form along with payment of the Application Fee. A photocopy of the prospective student’s Birth Certificate must accompany the application. If the prospective student and/or parents were not born in Australia, please provide proof of either Australian Citizenship, or passport and Visa Grant Notice documentation for all parties.

Siblings do not automatically gain entry to the College. A separate application should be completed for each child in the family wishing to secure a place. Siblings however, are given priority.

Approximately three years prior to the date of entry for Year 7 enrolment and 12 to 18 months prior to entry for Pre-Kindergarten and Year 5 entry, parents will be contacted by the College to make arrangements for an interview. Following a satisfactory interview, an Offer of Place will be sent. The return of the signed Confirmation of Enrolment Form with the Endowment Fee payment constitutes acceptance of a place.

ENROLMENT POLICY
The College generally receives more applications than we have places to offer. Families are selected for interview based on the College Enrolment Policy which can be viewed on the College website at www.allsaints.wa.edu.au
ALL SAINTS’ COLLEGE
APPLICATION FORM

An Anglican and Coeducational Independent College
STUDENT DETAILS  
(please tick where appropriate)

Family surname (block letters please) .................................................................  ☐ Male  ☐ Female

Given name/s (as shown on birth certificate).................................................................

Preferred name...........................................................................................................

Date of birth       /       /       Country or Australian State of birth........................................

Nationality..................................................................................................................

Language spoken at home..........................................................................................

Is the student  ☐ Aboriginal or  ☐ Torres Strait Islander

Religion.............................................. Baptised ☐ Yes ☐ No  Confirmed ☐ Yes ☐ No

Present school (if applicable)......................................................................................

I would like my child to enter Year ......... in 20.....

Australian citizen or permanent resident?  ☐ Yes  ☐ No  Passport number..................

Temporary resident?  ☐ Yes  ☐ No  Visa category...........................................................

(Full text not visible)

FAMILY ASSOCIATION WITH THE COLLEGE

Siblings or family members pending, attending or have attended All Saints’ College.

Name.................................................. Year....... House...........................  ☐ Past  ☐ Pending  ☐ Attending

Name.................................................. Year....... House...........................  ☐ Past  ☐ Pending  ☐ Attending

Name.................................................. Year....... House...........................  ☐ Past  ☐ Pending  ☐ Attending

Name.................................................. Year....... House...........................  ☐ Past  ☐ Pending  ☐ Attending

(Please see Enrolment Policy)

CUSTODY/GUARDIANSHIP

Student lives with:

☐ Both Parents  ☐ Parent 1  ☐ Parent 2  ☐ Other (please specify)..........................

Are there Court or Custody Orders enforced by law?  ☐ Yes  ☐ No

If ‘yes’ please provide details and a copy of the court order.

I/we agree to provide updated copies of these documents as appropriate.
PARENTS’ DETAILS

Parent 1

Family surname .............................................................................................................. Title (Mr, Mrs, Ms, Dr, Other) ........................................

Given name/s (as shown on birth certificate) .................................................................................................................................

Preferred name ........................................................................................................ Relationship to student .................................................................

Marital status  □ Married  □ Divorced □ Single □ Widowed □ Partner

Address ........................................................................................................................................

Suburb ...................................................... State ........................................... Postcode ........................................

Home phone .............................................. Mobile ...................................................

Preferred email ..........................................................................................................................

Occupation ................................................................................................................................. Type of industry .................................................................

Employer .................................................... Business phone ................................................

Business address ..............................................................................................................................

Business email ..........................................................................................................................

Australian citizen or permanent resident? □ Yes □ No Passport number .................................................................

Temporary resident? □ Yes □ No Visa category .................................................................................................

(If on a visa, please attach copies of the parent’s and student Visa Grant Notices)

Parent 2

Family surname .............................................................................................................. Title (Mr, Mrs, Ms, Dr, Other) ........................................

Given name/s (as shown on birth certificate) .................................................................................................................................

Preferred name ........................................................................................................ Relationship to student .................................................................

Marital status  □ Married  □ Divorced □ Single □ Widowed □ Partner

Address ........................................................................................................................................

Suburb ...................................................... State ........................................... Postcode ........................................

Home phone .............................................. Mobile ...................................................

Preferred email ..........................................................................................................................

Occupation ................................................................................................................................. Type of industry .................................................................

Employer .................................................... Business phone ................................................

Business address ..............................................................................................................................

Business email ..........................................................................................................................

Australian citizen or permanent resident? □ Yes □ No Passport number .................................................................

Temporary resident? □ Yes □ No Visa category .................................................................................................

(If on a visa, please attach copies of the parent’s and student Visa Grant Notices)
HEALTH AND WELLBEING

Does your child have any social, emotional or intellectual difficulties or specific medical or learning needs or disabilities?

☐ Yes  ☐ No

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If you answered yes to any of the above, please submit supporting documents with this application. Failure to disclose an educational need may lead to the cancellation of the application and/or enrolment.

Does your child have any special talents which the College may need to accommodate?

☐ Yes  ☐ No (if yes, please specify below)

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In the past three years, has your child received or is she/he currently receiving support from any of the following professional services?

☐ Speech therapist
☐ Psychologist
☐ Occupational therapist
☐ Paediatrician
☐ Physiotherapist
☐ Other/s (please specify)

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If you answered yes to any of the above, please submit supporting documents with this application. Failure to disclose an educational need may lead to the cancellation of the application and/or enrolment.

Does your child have any special talents which the College may need to accommodate?

☐ Yes  ☐ No (if yes, please specify below)
Please state why you wish your child to attend All Saints’ College.

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PARENT’S APPLICATION CHECKLIST

The following documents should accompany this application:

☐ A copy of my/our child’s Birth Certificate is attached.
☐ A non-refundable Application Fee of $132.00 per student is enclosed with this application.
☐ Copies of your child’s passport and Visa Grant Notice, if they were born overseas.

It is advisable for applicants to retain a photocopy of this application for their records.
AGREEMENT

1. A non-refundable Application Fee of $132.00 per student must accompany each completed Application Form.

2. The College is bound by the National Privacy Principles contained in the Commonwealth Privacy Act.

3. We, the parent/s have read, and understood, the Privacy Policy available on the College website: www.allsaints.wa.edu.au

4. The School Education Act (1999) requires parents to provide “details of any condition of the enrolee that may call for special steps to be taken for the benefit or protection of the enrolee or other persons in the school” (16G). Thus, this application must include specific details, reports and information that satisfy this requirement. This includes reports on any medical issues; psychometric testing; cognitive; mobility; vision/hearing; behaviour management; speech and communication and any current court orders including restraining orders. Failure to disclose such information may jeopardise the applicant’s enrolment at the College. Details of special funding or services, which the applicant may receive from an external agency, should be included.

5. We understand it is the responsibility of the parent(s) to advise and update the College of any changes in the applicant’s health or development, as well as any changes to court orders, family circumstances or contact details prior to and during enrolment.

6. It is acknowledged that submission of this Application Form does not guarantee an enrolment interview. Successful applicants will be determined in accordance with the College’s Enrolment Policy.

7. Interviews for Year 7 entry are conducted approximately three years prior to the year of entry with Pre-Kindergarten and Year 5 interviews conducted approximately 12 to 18 months prior to the year of entry. Families invited for interview will be required to furnish copies of their child’s most recent academic report and NAPLAN results at the time of interview.

8. This application form has been completed fully and to the best of our knowledge. Further, it is acknowledged and accepted that if it can be demonstrated that information relevant to the application/enrolment process has been withheld, especially in relation to this student’s individual needs, medical conditions, health care requirements and/or Parenting Orders, then enrolment may be refused or terminated on this ground.

9. We agree to abide by the policies and directions of All Saints’ College as they are enacted from time to time.

10. We jointly and severally agree that each parent who signs this agreement with All Saints’ College will be bound by it, even if the other parent does not sign.

.................................................................  .................................................................
Signature of Parent 1      Signature of Parent 2

.................................................................  .................................................................
Full Name of Parent 1     Full Name of Parent 2

......................................................     ..........................................
Date        Date
APPLICATION FEE PAYMENT METHODS

Student’s family name.................................................................................................................................
Student’s given name/s............................................................................................................................... 
Academic year (eg Year 7)............................... Calendar year (eg 2020)...........................

Please return the completed Application Form together with the non-refundable fee of $132.00 to:
The Registrar
All Saints' College
PO Box 165
WILLETTON WA 6955

1 CASH, EFTPOS or CHEQUE
College Accounts Department (Cheque payable to All Saints’ College)

2 CREDIT CARD
We accept Visa, Mastercard and American Express cards. An administration fee of 0.75% for Visa and Mastercard payments and 1.5% for American Express payments will apply.

Card Number: ____________________________
For the amount of: $________________________
Expiry Date: ______________________ / __________

3 EFT
Bank: Westpac Banking Corporation Branch: Applecross
Account Name: All Saints’ College Operations Account
BSB No: 036013 Account No: 113471

PLEASE QUOTE YOUR SURNAME AND YEAR (eg Jones 2020)

Signature:................................................................. Date:...............................................................